



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

| | | | |
|----------------------|---|--------|--|
| Name of organisation | GASTARD VILLAGE HALL | | |
| Contact name | MR J D BAYLIS - Hon Treasurer | | |
| Contact address | | | |
| Contact number | | e-mail | |
| Organisation type | Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify | | |

2 - Your project

| | |
|---|--|
| In which community area does your project take place? (Please give name – see section 3 of the grants pack) | Corsham |
| Does your town/parish council know about your project? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| What is your project? Important: This section is limited to 300 characters only (inclusive of spaces). | Prepare by sanding machine and clean with a vacuum cleaner the wooden floor surface in the main hall (approx 71 sq metres) |
| Where will your project take place? | In the hall |
| When will your project take place? | August/September 2010 |
| How many people will benefit from your project? | 400/500 |
| How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no. | The Village Hall provides facilities for a variety of village activities including Pilates, Toddlers Group, Ladies' Group, Rural Arts Wilts shows 1 |

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Provision of facilities to be used and enjoyed by our local community both for recreational purposes and as a meeting place for various bodies.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The floor is showing signs of wear in areas of heavy traffic and needs to be properly treated to enable its continued safe use. Professional sanding is necessary to ensure the wood can then be protected with coatings of wax, giving an even, splinter free surface. As mentioned above, regular users of the hall include exercise classes and children's groups. We also regularly let the hall for children's parties. For health and safety reasons it is felt that this work is essential and should be carried out as soon as possible. Users of the hall will carry out the waxing and polishing themselves.

Any other information about your project.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

| | | | | |
|---|-------------|--------------------------------|---------------|--------------------------------|
| Over 50 years | Male | <input type="text" value="4"/> | Female | <input type="text" value="2"/> |
| 25 – 50 years | Male | <input type="text"/> | Female | <input type="text" value="5"/> |
| Under 25 years | Male | <input type="text"/> | Female | <input type="text"/> |
| Disabled People | Male | <input type="text"/> | Female | <input type="text"/> |
| Black and Minority Ethnic people | Male | <input type="text"/> | Female | <input type="text"/> |

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one-off project.

If you were not awarded the full amount requested, what would be the impact on your project?

It would mean that funds would have to be raised from local village residents.

How will you know whether your project has made a difference in the community?

All the many users of this facility will appreciate a properly maintained floor

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

N/A - this is the only application made for this project

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 28th

Month: February

Year: 2010

A - Total income:

£4826.57

B - Minus total expenditure:

£4998.47

Surplus/deficit for year: (A minus B)

£-171.90

Free reserves held:

£2807.14 balance at bank 28.2.10

5 - Financial information

| Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc. | | Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C) | | |
|---|-------------|--|-----|----------|
| | | | P/C | |
| Cleaning and sanding floor | £998 | Own fundraising/reserves | | £ |
| | £ | | | £ |
| | £ | Parish/town council | P | £ |
| | £ | | | £ |
| | £ | Trusts/foundations | | £ |
| | £ | | | £ |
| | £ | In kind | | £ |
| | £ | | | £ |
| | £ | Other | | £ |
| | £ | | | £ |
| | £ | | | £ |
| | £ | | | £ |
| | £ | | | £ |
| Total Project Expenditure | £998 | Total Project Income | | £ |

| | |
|---|------|
| Total project income B | £0 |
| Total project expenditure A | £998 |
| Project shortfall A – B | £998 |
| Award sought from Wiltshire Council Area Board | £998 |
| Bank Details | |
| Please give the name of the organisations' bank account e.g. Barclays | |
| Please give the title name of the organisations' bank account e.g. current | |

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

We do not discriminate with regard to the use of the hall. Good facilities are available for all hall users and we maintain the hall to the best of our ability to ensure the best possible experience for all.

b) How does your project work to promote inclusion, participation and good community relations?

This is a small community and the hall is regarded as a great asset, and is popular with all age groups within our village. There is a strong sense of community in Gastard, and we feel the upkeep of the hall is essential to provide a valuable venue for all kinds of social events.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: John Derek Baylis

Date: 09/07/2010

Position in organisation: Hon Treasurer

Please return your completed application to the appropriate Area Board Locality Team